

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
February 22, 2024

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on, February 22, 2024, at Wilco Area Career Center. President Rod Westfall was present and called the meeting to order at 6:11 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Lisa Caparelli	present	209U	Mr. Kevin Feeney	absent
	Dr. John Sparlin	absent		Ms. Peggy Kunz	present
				Mr. Matt Swick	present
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	absent
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	present	210	Ms. Tina Malak	absent
	Mr. Victor Zack	present		Mr. Gary Gray	present

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

Consent Agenda Item-#0224-2827 the addition of Resignation of Janet Zitzke.

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

- The Board presented Sherry Harris with flowers and congratulations for being selected the Illinois State Board of Education recipient Award of Meritorious Service in the Educational Service Personnel category.

CONSENT AGENDA

It was moved by ROE and seconded by 255 to approve the Consent Agenda #0224-2827 as presented: **CA1.** Approval of minutes from the previous board meeting on January 18, 2024. **CA2.** Expenditures presented for payment for February, 2024. **CA3.** Personnel: Hiring of Alicia Cook and Resignation of Janet Zitzke **CA4.** Donations of District 365 Surplus Personal Property; Receipt of 2008 Chevrolet Impala, VIN 2G1WB58K7813355496, 2008 Chevrolet Impala VIN 2G1WB58K981335760 & 2004 Chevy Silverado, 1GCHK24U54E380189 **CA5.** Surplus Items: Blodgett Convection Oven. 2 units Wilco Tag#00680

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ACTION ITEMS:

AR#0224-2957 – It was moved by 209 and seconded by ROE to approve the Semi-Annual Review of Closed Session Minutes & Tapes

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0224-2958 – It was moved by 210 and seconded by ROE to approve the 2024-2025 Wilco School Calendar.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0224-2959 – It was moved by ROE and seconded by 365 the approval to proceed with LED lighting project at a cost of \$49,943 with Malco Solutions. Overall project cost is \$90,145.51 with a rebate of \$40,202.51 plus, a \$5,243.81 bonus. This is part of the school maintenance grant.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0224-2960 – It was moved by 209 and seconded by ROE the approval of summer Intro to GTAW-TIG Welding class.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0224-2961 – It was moved by 255 and seconded by 365 the approval of Garage Door Bid of \$13,500 to Wunderlich Doors, for repairs to all doors except #20 & \$2,330 for repairs of door #20.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0224-2962 – It was moved by ROE and seconded by 365 the approval of HOSA students to travel to state competition in Springfield, IL March 20-22nd 2024. Students costs will be offset by the IDHS grant.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0224-2963 – It was moved by 209 and seconded by 210 the approval of hiring Alicia Cook as the Principal/Asst. Dir. for a salary of \$110,000.00 for a 12-month contract of two years with a 4% increase for the 25-26 school year beginning July 1, 2024.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0224-2964 – It was moved by 255 and seconded by 365 the approval of MOU between the Wilco Board of Control and the Wilco Council, AFT-Local 604 to offer 27 equal pay periods for the 24-25 school year.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASST. PRINCIPAL REPORT for February 22, 2024 - Regular Meeting

Jeannine Marco, Asst. Principal

Mrs. Marco prepared a report with the following information:

- 15 Attendance contracts for greater than 10 absences
- 20 Discipline referrals
- 2 Cease and Desist Contracts
- 3 Academic contracts (CNA/EMS)

Mrs. Marco reported the volunteer service projects:

- CNA Students-Project Cure
- Feb 20th and 27th Wilco supported Volunteer Service Projects Nights
- Upcoming Blood drive March 14th sponsored by HOSA

ASST. DIR./PRINCIPAL REPORT for February 22, 2024 - Regular Meeting

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale prepared a report with the following information:

Grades as of February 22nd, 2024:

- A-49% of students, B-30% of students, C-14% of students, D-4% of students, F-.3% of students

February Professional Development Opportunities:

- Parent Communications
- Wilco Tours
- Special Education – IEP, 504, ELL Student Needs
- NTHS-Qualifications and Teacher Recommendations

February Leadership Opportunities:

- Collecting NTHS Applications
- Received 19 Heavy Equipment Applications (Accepting 12 students)
- Heavy Equipment Interviews on March 6th

WorkBased Learning Report from Margaret Janke:

- I-WIN Network on different AI programs to use in WBL initiatives
- IACTE regarding developing Team Based Challenges with Mrs. Nancy Evans
- Tech and Trades Career Expo has 32 reserved vendors—looking for up to 55 total vendors so please pass along to businesses that we are still seeking representatives on-site at Wilco on March 7, 2024.
- Health and Public Services Career Expo has only 9 reserved vendors—looking for up to 55 total vendors so please pass along to businesses that we are still seeking representatives on-site at Wilco on April 19, 2024.

EXECUTIVE DIRECTOR'S REPORT for February 22, 2024- Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman completed her facility walk throughs with the Fire Marshall and Regional Office.
- Dr. Kaufman received Maintenance grant quotes and contracts for review.
- Dr. Kaufman collaborated with AFT-IFT Local 604 on the one year MOU that would allow the Center to spread the 24-25 payroll over 27 pays instead of 26 pays.

Curriculum

- Dr. Kaufman created and published Summer School offerings.
- Dr. Kaufman collaborated with feeder districts on METT grant.
- Dr. Kaufman hosted training on virtual Welders for districts.
- Dr. Kaufman started the implementation of internships in the Veterinary II program with instructor, Margaret Janke.

Leadership

- Dr. Kaufman submitted a call for presentations for ACTE's Best Practice Conference in October.
- Dr. Kaufman worked with IASA, IPA and IASB on changes to the Accelerated Tenure Legislation SB2679.
- Dr. Kaufman attended the IACTE Conference and Accelerated Ed Conference.
- Dr. Kaufman identified a candidate for Assistant Director/Principal role, Alicia Cook accepted the position and will start July 1, 2024.

Public Relations

- Dr. Kaufman collaborated on the creation and distribution of fliers for the Spring Career fairs.
- Dr. Kaufman has been scheduling spring tours for 8th grade students.
- Dr. Kaufman is coordinating staff participation at AVM Stem Night and Plainfield East Career Day.
- Dr. Kaufman celebrated CTE Month with staff.
- Dr. Kaufman shared with board the Wilco programs shared activities using CTEmonth #

NEW BUSINESS

- N/A

OLD BUSINESS

- N/A

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Tuesday, March 19, 2024 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **ROE** to adjourn the board meeting at 6:40 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE